

Boone Beginnings Early Childhood & Family Development Center

July 2021

Location:	Albion, Nebraska	Job Type:	Part Time; Up to 20 hours a week
Education:	High School Diploma or GED	Sector:	Early Childhood
Salary:	\$10.50		

Position Overview

Seeking a creative, motivated, patient, and driven individual who is willing to work with the Lead Teacher and Co Teacher to implement high quality childcare to children. This individual must be willing to work under the direction of the Lead Teacher and/or Co Teacher while engaging with children in the classroom.

We are seeking a morning position to work the hours of 7:30am-11 am.

Key Responsibilities

- Providing support for the childcare teacher.
- Monitoring and supervising the children constantly.
- Assisting the teachers in maintaining a safe and positive environment.
- Cultivating relationships with children, parents, and guardians.
- Alerting the childcare teacher to emergencies.
- Preparing and serving meals and snacks.
- Greeting parents and addressing children by their name.
- Adhering to procedures in preparing a bottle or changing a diaper.
- Assisting with sand, water, or playground activities.
- Assisting in putting children to sleep.
- Working together to conduct center wide as well as individual classroom cleaning responsibilities
- Attending and participating in professional development opportunities.

Education and Experience Requirements

- Must be 16 years of age or older
- Be of good moral character
- Must clear full background check.
- Must pass health screening.

Additional Knowledge and Skills

- Ability and willingness to learn about early childhood curriculum and developmentally appropriate early childhood practices.
- Knowledge of childcare state licensing requirements.
- Ability to work as a cooperative and supportive team member.
- Ability to actively interact with children, including bending, kneeling, sitting on the floor, lifting, climbing, and walking.
- Ability to obtain infant/child first aid and CPR certification and other state requirements.
- Ability to communicate with others both verbally and in writing.
- Ability to lift, carry, and move center/classroom equipment and supplies up to a minimum of 40 pounds.

Benefits

- Flexible schedules
- Morning 7:30-11 am
- Monday through Friday
- No Holidays or weekends

How to Apply

- Visit <https://boonebeginnings.com/careers/> to complete an application.
- Submit completed application to director@boonebeginnings.com