

Boone Beginnings Early Childhood & Family Development Center

Location:	Albion, Nebraska	Job Type:	Full Time
Education:	Associates Degree in ECE or related field preferred or High School Diploma/GED	Sector:	Early Childhood
Salary:	\$15.50-\$17.00 an hour; based upon education and experience		

Position Overview

Seeking an individual committed to high quality early childhood education, with the ability to plan and teach in our **Preschool** classroom working with our three year olds. You will alongside another Teacher in the room to implement curriculum and engage in activities with the children.

Candidate should be flexible, creative, self-motivated, patient, and have excellent written and verbal communication skills.

Key Responsibilities

- Plan and implement developmentally appropriate classroom activities that will enhance the social-emotional, physical, language, and cognitive development of each child.
- Develop developmentally appropriate lesson plans with goals, objectives, activities, and outcomes for children and implement them intentionally.
- Develop and maintain an attractive and stimulating learning environment that encourages each child's independence and self-selection of activities.
- Provide opportunities for each child to develop a positive self-image and experience success.
- Observe, assess, and document each child's skills, behavior, growth, and development.
- Assist children in the smooth, daily transitions including those from home to Boone Beginnings as well as between center activities.
- Ensure that all children are always under appropriate supervision and guidance.
- Maintain a clean, safe, and healthy classroom environment.
- Ensure all center policies are followed and Nebraska childcare regulations are met.
- Schedule and meet with parents regularly about their child's progress.
- Encourage parent participation in program activities and in implementing education activities for their children at home.
- Develop effective partnerships with parents.
- Maintain frequent communications with parents through informal discussions, progress reports, and parent-teacher conferences.
- Work with other Teachers, Support Staff, and classroom volunteers to ensure they are following planned activities, hygiene, and safety standards.
- Serve as a model and coach for support staff.
- Delegate responsibilities to the support staff as appropriate.
- Maintain confidentiality.
- Maintain daily attendance and CACFP food counts.
- Ensure the timely completion of necessary paperwork, including developmental assessments, lesson plans, newsletters, etc.

- Maintain personal professional development plan to ensure continuous quality improvement and attend in-service trainings.
- Perform other duties as assigned within the scope of the job description.

Education and Experience Requirements

- A Bachelor's or Associates degree in early childhood education or other degree that meets state childcare licensing requirement *and*;
- Two years of experience in early childhood group setting preferred.
- A High School diploma or GED required
- Must clear full background check.
- Must pass health screening.

Additional Knowledge and Skills

- Knowledge of early childhood curriculum and developmentally appropriate practice.
- Ability and willingness to remain abreast of developments in the child development field to enhance professional growth and development.
- Ability to actively interact with children, including bending, kneeling, sitting on the floor, lifting, climbing, and walking.
- Knowledge of Nebraska childcare licensing requirements.
- Ability to work as a cooperative and supportive team member.
- Ability to manage time.
- Ability to communicate with others both verbally and in writing.
- Ability to obtain infant/child CPR and first aid certification, Safe with You certification, and other state requirements.
- Ability to lift, carry, and move center/classroom equipment and supplies up to a minimum of 40 pounds.

Benefits

- Paid time off and holidays
- Paid snow days
- Flexible schedules
- Monday through Friday work schedule
- Childcare discount

How to Apply

- Visit <https://boonebeginnings.com/careers/> to complete an application.
- Submit completed application to director@boonebeginnings.com